



### **Adult Education - Childcare Intern**

*Nashville International Center for Empowerment, established in 2005, is a nonprofit 501(c)(3) ethnic community-based organization dedicated to ensuring refugees and immigrants achieve their full potential now and for generations to come. The Workforce Development Intern will report to the Occupational Specialist and will work closely with education program staff.*

**Title of Position:** Adult Education - Childcare Intern

**Internship Period:** January - May 2022

**Purpose:** The Adult Education program supports English language learners as they integrate into life in the US. Our ESL classes offer childcare for adult students during class time. The Childcare Intern would assist the Childcare Coordinator on site to provide quality supervision and learning to children ages 0-5. This position would work with the Adult Education Program Manager and Site Coordinators to create, curate and prepare early childhood resources for the classroom. Availability on Tuesday, Wednesday, Thursday mornings is strongly encouraged.

**Commitment:** Minimum of 15 hours per week; specific schedule to be negotiated with the supervisor.

**Desired Skills/Experiences:**

- Experience working with diverse populations
- Experience supervising/working with children
- Creative problem-solving abilities
- Interest in child development, psychology, education, human rights work, or related field

**Training:** Attend an initial orientation meeting with the program manager. Attend ongoing training as required by the supervisor. Participate in mid-semester and end-of-semester performance evaluations.

**Location:** 417 Welshwood Drive, Nashville, TN 37211 (others as specified by supervisor).

**Supervisor:** This position answers to the Adult Education Program Manager.

Please apply through NICE's Internship Application, and direct any additional questions to [volunteer@empowernashville.org](mailto:volunteer@empowernashville.org).